

PERRIS UNION HIGH SCHOOL DISTRICT

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Board Approved: May 21, 2014  
Revisions Approved: August 19, 2015  
Salary Schedule: #102

Perris Union High School District provides equal opportunity in employment without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, sexual orientation, marital status, age and gender in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Perris Union High School District policy. A physical examination and drug screen may be required of all finalists before employment.

**JOB TITLE:   TEACHER ON SPECIAL ASSIGNMENT- TECHNOLOGY COACH**

**JOB PURPOSE STATEMENT:**

Under the direction of the site principal, provides collaborative support and modeling of Best Practices for the daily use of educational technology at the site level for both instruction and assessment.

**JOB FUNCTIONS:**

- Collaborates with classroom teachers and district instructional staff to design lessons and activities that integrate technology into the curriculum
- Models Best Practices with instructional technology for teachers and students; co-teaches in the classroom when needed
- Facilitates school participation in technology programs and activities
- Sits as a member and contributor to the Educational Technology Council (ETC) including participation in focus groups and info sessions.
- Is a member and contributor to the district Technology Plan and Scholar+ Initiative.
- Designs and conducts effective professional development sessions at the site and district levels
- Collaborates with other district tech coaches to design and implement professional development, explore effective pedagogy, and explore new technology tools/programs
- Develops and maintains a Personal Learning Network for the purposes of staying abreast with new technology and pedagogical practices
- Develops and maintains a consistent communication protocol with school site staff to facilitate prompt support
- Provides instructional support to the District Testing Coordinator, site administration, and teachers as it relates to SBAC testing
- Works with district and site administration to foster home communication regarding updates and changes related to student devices and parent accounts (i.e., Haiku LMS, Infinite Campus)

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JOB FUNCTIONS - continued

- Works closely with district and site administration and the community in the implementing and sustaining of instructional technologies
- Establishes and maintains effective working relationships with staff, students, parents, and community members
- Performs other job related duties as assigned

PHYSICAL ABILITIES:

- Visual ability to read handwritten or typed documents, and the display screen of various office equipment and machines
- Ability to communicate and obtain information in English
- Able to walk, look downward, turn neck, sit, bend, stand, stoop, squat, reach, push, pull, kneel, crawl, climb, grasp/manipulate, lift items up to 10 pounds (frequently), carry up to 10 pounds (occasionally), lift/carry to 40 pounds (infrequently)

JOB QUALIFICATIONS:

Education:

- Bachelor's Degree

Experience:

- Three (3) years teaching experience with at least one year in the District highly desired

Licenses, Certifications, Bonding and/or Testing:

- California Teaching Credential
- Possess or obtain a valid California Driver's license
- TB clearance
- Drug/Alcohol Clearance
- Criminal Justice Fingerprint Clearance

EMPLOYMENT STATUS:

- Certificated Position